



## UC Davis Extension

### Hitotsubashi University Communication and Culture Program

August 4 – September 3, 2011

CCP Dates: August 5 – September 2, 2011

#### **Program Overview**

International English and Professional Programs (IEPP) is pleased to offer Hitotsubashi University students a summer Communication and Culture Program. This program consists of a series of English classes, afternoon activities, and optional field trips. Students will be placed in appropriate proficiency levels based on the results of academic testing. For the program, students will enter the four-week Communication and Culture Program (CCP). The classes in the CCP are *U.S. Society and Culture*, *Intercultural Research Project*, *Listening and Pronunciation*, and *Everyday Expressions and Idioms* (50 minutes each). Students at an advanced language level may have the choice of an elective instead of *Everyday Expressions and Idioms*, such as *Academic Preparation Skills*, *Business Communication Skills*, *Business Theory and Practice*, and *Critical Thinking*. In addition to the classes, the students may use the Multimedia Resource Center for individualized language study and use of the computer labs for e-mail and Internet access.

In the afternoons, the students will have numerous activities and trips led by Recreation Program Leaders (RPLs), who are UC Davis students. These activities, in which the Hitotsubashi students can participate with the other international students, may include movies and popcorn, sports activities, arts and crafts, and ice cream socials. The students may also participate in optional field trips at their own expense.

#### **Academic Coordinator**

An Academic Coordinator will be assigned to ensure that the academic quality of the program remains high. The Coordinator will oversee the four-week Communication and Culture Program and will be available to meet with the students on an informal basis.

#### **Student Profile**

Students are primarily between the ages of 18 - 25 and are enrolled in Hitotsubashi University and are interested in having a cross-cultural experience. Their English proficiency may range from a beginning to an advanced level.

#### **Housing for the Students**

Students will be placed in host families in Davis or the surrounding area. The Foundation for Worldwide International Student Exchange (WISE) will make the placement. All payments will be made directly to WISE (placement fee) and the host family (daily fee). Host families will provide a room, two or three meals per day depending on the meal plan, and access to telephone and laundry facilities. Students should use a calling card or purchase a cell phone for all long-distance or overseas calls.

## **Medical Insurance**

All students participating in programs through IEPP must show proof of medical insurance coverage. Hitotsubashi University or the students should provide us with a copy of their insurance cards or policies (in English). It is recommended that the insurance company have a U.S. office and that the coverage be for a minimum of \$250,000.00 per incident. If students do not have insurance, IEPP can provide excellent coverage at the rate of \$30 per week.

## **Program Details**

1. Program Dates: August 4 – September 3, 2011 (CCP Dates: Aug.5 – Sept. 2)
2. Participants: To be determined
3. Program Curriculum: *U.S. Society and Culture*  
*Intercultural Research Project*  
*Listening and Pronunciation*  
*Everyday Expressions and Idioms* or an elective for advanced-level students  
Multimedia Resource Center (optional individualized language study)
4. Orientation: All students will participate in an orientation to the academic program and to living with a host family. This orientation will be conducted by the academic coordinator and staff from IEPP and the WISE Program Director.
5. Field Trips: Students may participate in other field trips at their own expense.
6. Social Events: Students will be able to participate in weekly ice cream socials in addition to other social events. Students will also participate in the Certificate Ceremony and dessert reception with the other international students in the Communication and Culture Program.
7. Placement: Students will be given a placement test upon their arrival to ensure placement into the appropriate proficiency level.
8. Transportation: If requested, UC Davis Extension will provide round-trip transportation between the San Francisco airport and the UC Davis campus. All Hitotsubashi students will be given bus passes for transportation within Davis. Students will also be given the option to rent bicycles and locks from the UC Davis Bike Barn for use around Davis. The cost is approximately \$100 for the four weeks. Students will be responsible for replacement costs of lost or stolen equipment (the cost is \$200 for a bike and lock). UC Davis busses or vans will provide transportation for out-of-town trips.

### **Program Costs**

Tuition	\$1490
Application and Express Mail Fee (\$160)	waived
Student Services Fee	\$ 84
<b>TOTAL PER PERSON (excluding airport transportation, medical insurance, bike rental, and homestay)</b>	<b>\$1574</b>
Roundtrip Airport Transportation	\$ 160
Medical Insurance (if not insured)	\$ 120
Bike Rental (optional)	\$ 100

### **Housing Costs**

Information about homestays can be obtained by contacting Shannon Johnson, WISE Program Director, by e-mail at [shannon@wisefoundation.com](mailto:shannon@wisefoundation.com) , by phone at (530) 406-1330, or by fax at (530) 406-1315. The WISE Foundation will contact you to confirm housing prices and to arrange payment.

### **Payment and Cancellation Details**

Custom Programs at IEPP are tailored to meet the needs of the students. This flexibility allows UC Davis Extension to respond effectively to the needs of the student and the organization that sends the students to us. Past experience shows that students enrolled in custom programs are very satisfied with their learning and cultural experiences. Because many or most of the program costs are incurred well before the student arrives in Davis, and because proposed prices are based on a specific minimum of students, a cancellation fee is assessed according to the following schedule:

In order to receive a partial refund of program costs for the group or an individual, a cancellation letter must be received at UC Davis, University Extension, UC Davis via fax, mail or other international courier services by:	Cancellation Fee
60 days before program start date	5%
Between 59 and 30 days before start date	25%
Between 29 and 15 days before start date	50%
15 days or less before start date	100%

Payment must be made in U.S. dollars and can be in the form of an international money order or international bank check. Payment may also be wired to our bank account:

Bank of America  
1655 Grant St. Bldg A, 10<sup>th</sup> floor  
Concord, CA 94520  
Account 12337-14115  
Regents of the University of California  
IEPP/Hitotsubashi University

### **Closing Comments**

UC Davis International English and Professional Programs is very pleased to offer the Hitotsubashi University students' participation in the four-week Communication and Culture Program. Davis is a small, safe, friendly university city which is welcoming to international students. We are confident that the positive experiences which the students will have in the program will create lasting memories.

Please contact me if you need any clarification on the details in this proposal.

Mary Crumley, Program Coordinator  
International English and Professional Programs, UC Davis Extension  
February 8, 2011

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